



Waverley Borough Council
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To: All Members of the Council

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Calls may be recorded for training or monitoring

Date: 8 July 2024

Dear Councillor

COUNCIL MEETING - TUESDAY, 16 JULY 2024

A MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS, GODALMING on **TUESDAY, 16 JULY 2024** at **7.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

Susan Sale

Strategic Director Legal & Democratic Services & Monitoring Officer



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AGENDA

1. **APOLOGIES FOR ABSENCE**

The Mayor to report apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

3. **MINUTES** (Pages 5 - 14)

To confirm the Minutes of the Annual Council meeting held on 21 May 2024 together with the Extraordinary meeting of Council held on 3 June 2024.

4. **ANNOUNCEMENTS**

Receive any announcements from the Mayor, Leader, Head of Paid Service, Chief Finance Officer or Monitoring Officer. (Council Procedure Rule 3.2 (v))

5. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

To respond to questions from members of the public, received in accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on Wednesday 10 July 2024.

Copies of all questions and statements, except those that have been rejected, will be included on the supplementary agenda pack for the relevant meeting, and will be circulated to all Members and made available to the public via the Council's website, by 5pm on Monday 15 July. The response to a question will take the form of a written response which shall also be included in the supplementary agenda pack published in advance of the meeting.

6. QUESTIONS FROM MEMBERS OF THE COUNCIL

To respond to any questions received from Members of the Council in accordance with Procedure Rule 12.

The deadline for receipt of questions is 5pm on Wednesday 10 July 2024.

Copies of all questions and statements, except those that have been rejected, will be included on the supplementary agenda pack for the relevant meeting, and will be circulated to all Members and made available to the public via the Council's website, by 5pm on Monday 15 July. The response to a question will take the form of a written response which shall also be included in the supplementary agenda pack published in advance of the meeting.

7. CHARTER AGAINST MODERN SLAVERY

Following, and subject to consideration of this matter at the Executive meeting on 9 July 2024, this report will be published in an agenda supplement.

8. OFFICER SCHEME OF DELEGATION AND PROPER OFFICER SCHEME
(Pages 15 - 102)

The Council is recommended to make the resolutions set out in the report at agenda item 8.

9. REVISED FINANCIAL PROCEDURE RULES

Following, and subject to consideration of this matter at the Audit and Risk Committee meeting on 8 July 2024, this report will be published in an agenda supplement.

10. REVISED CONTRACT PROCEDURE RULES

Following, and subject to consideration of this matter at the Audit and Risk Committee meeting on 8 July 2024, this report will be published in an agenda supplement.

11. REVISED JOINT COUNCILLOR / OFFICER RELATIONSHIP PROTOCOL
(Pages 103 - 122)

The Council is recommended to make the resolutions set out in the report at agenda item 11.

12. PROPOSED CHANGES TO THE INTER AUTHORITY AGREEMENT (Pages 123 - 130)

The Council is recommended to make the resolutions set out in the report at agenda item 12.

13. REVISED STATEMENT OF COMMUNITY INVOLVEMENT

Following, and subject to consideration of this matter at the Executive meeting on 9 July 2024, this report will be published in an agenda supplement.

14. EXCLUSION OF THE PRESS AND PUBLIC

To consider the following Motion, to be moved by the Mayor:

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the Council agrees:

- (1) that the public be excluded from the meeting during consideration of the following matter on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in Paragraphs 2 and 3 of the revised Part 1 of Schedule 12A to the Local Government Act 1972; and
- (2) that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

15. EXEMPT - HRA PROPERTY DISPOSAL (Pages 131 - 166)

The Council is recommended to make the resolutions set out in the exempt report at agenda item 15.

16. URGENT BUSINESS

Consider any matters deemed urgent by the Mayor, after having taken advice from the Monitoring Officer or their representative, in that the matter to be determined has arisen since the publication of the agenda and failure to determine it at this meeting would cause significant adverse impact to the Council